



## Suite 2000

### *Audit Manager / Corrective Action*

#### **Course Mission:**

This class is designed to provide a comprehensive understanding of the Powerway Audit Manager™ and Corrective Action™ software. Participants will also gain skills on configuring a system through Powerway Desktop™. The course will follow the four basic stages of an audit: Planning, Executing, Reporting and Corrective Action (PERC). The course participants will create audit checklists, write nonconformances, complete audits and follow the process through to corrective and preventive action. Additional focus will be directed to non-audit generated nonconformities in Powerway Corrective Action™.

#### **Prerequisites:**

- Fully implemented Internal Audit/Corrective Action System in organization
- Lead Auditor certification or prior Internal Auditor training and/or experience
- Familiarity of ISO/TS System Requirements
- Basic keyboard skills and understanding of Windows applications

#### **Audience:**

- Management Representative
- Internal auditors

#### **Course Highlights:**

- Set-up of system on Powerway Desktop™
- Audit scheduling activities
- Creation of audit checklists
- Entering nonconformances and completing audits.
- Generating Powerway Audit Manager™ Reports
- Creating Powerway Audit Manager™ generated Corrective Actions
- Creating non-audit generated Corrective Actions
- Handling closure of Audits and Corrective Actions
- Powerway Corrective Action™ Reports
- Creation of binders for audit and corrective action retrieval in Desktop

#### **CEU's:**

1.4

#### **Course Length:**

2 days

#### **Cost:**

\$850 USD

#### **Contact**

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