

## SPEC: Converting Specifications to IntelliDocs®

### Course Description:

Converting Specifications to IntelliDocs® is a two-hour course for engineering personnel involved in the ownership and application of specification requirements to part drawings. The discussions will include matters from the selection of IntelliDoc candidates through to principles of authoring. A document will be authored to give participants a solid understanding for authoring in Spec Studio™.

### Course Objective:

By the end of the course, each participant will understand authoring principles and be able to create their first IntelliDoc.

### Course Outline:

- Introduction to Spec Authoring principles
- Introduction to Spec Studio (the Cohesia 8.1 desktop authoring environment)
- IntelliDoc structures
- Process to author specifications as IntelliDocs
- Questions and review of available resources

### Activities and Assessment:

Participants will be given an overview of the spec authoring process and the rationale and benefits of having intelligent specifications. A brief overview of the principles involved and recognition of structures embedded in hard copy specs will be presented. The trainer will walk participants through the authoring process in Spec Studio to give them a solid feel for transforming the written document into an intelligent document. Questions related to this activity can be submitted through the webinar software and will be answered during the last ten to twenty minutes. Additional support resources will be described so that all participants know who to contact and what Powerway-provided training, FAQs and white papers are available.

### Course Pre-requisites:

Participants must be able to navigate the Internet, have basic computer skills, and should have Spec Studio loaded on their PC.

### Course Materials:

Course handouts include a Process Overview, IntelliDoc Authoring Quick Reference Guide and a sample specification for practice in authoring.

### Course Cost:

\$ 150 USD per person

